

VILLAGE OF SOMERSET
PLAN COMMISSION – EXTRATERRITORIAL REVIEW
FEE \$100 Certified Survey Map (4 OR LESS LOTS)
\$100 Plat PLUS \$10/lot (5 OR MORE LOTS)

Office Use Only
Received ____/____/____
Fee Received \$____

PROPERTY INFORMATION

Site Address: _____

Parcel #: _____

Current Zoning District: _____

Statement of Intent (describe what will be done with the property): _____

APPLICANT CONTACT INFORMATION

Applicant is: ☐ Property Owner ☐ Owner's Agent ☐ Developer ☐ Other _____

Applicant's Name: _____

Business Name: _____

Mailing Address: _____

City / State / Zip Code: _____

Daytime Phone: _____ Cell Phone: _____

Email: _____

PROPERTY OWNER CONTACT INFORMATION (if applicable)

Property Owner(s) Name(s): _____

Mailing Address: _____

City / State / Zip Code: _____

Daytime Phone: _____ Cell Phone: _____

Email: _____

REQUIRED SIGNATURE(S)

I hereby certify that all statements, forms, and attachments submitted hereto are true and correct to the best of my knowledge and belief:

Applicant's Signature

Date

Property Owner's Signature (if applicable)

Date

VILLAGE OF SOMERSET
PLAN COMMISSION - EXTRATERRITORIAL REVIEW

CHECKLIST

- ☐ Completed Application & Fee
- ☐ Site plan/Map including name of project and owner/applicant, site address, date, scale, north arrow, yard setbacks, parking and loading areas, sidewalks and other pedestrian facilities, and location of buildings and signs

ETZ REVIEW PROCEDURE

1. Submit Application for Review.
 - a. Application is reviewed by Staff (Clerk, Village Engineer, Public Works Director, and Planning Commission Chair)
 - b. After initial review, it will be determined if the application will need to be reviewed by the Plan Commission.
2. Plan Commission reviews ETZ application. The Plan Commission meets on the first Thursday of each month.
3. Village Board action. The Village Board meets on the third Tuesday of each month.

§ 14-1-10(a)(19) EXTRATERRITORIAL PLAT APPROVAL JURISDICTION

The unincorporated area within one and one-half (1 1/2) miles of a fourth-class city or a village and within three (3) miles of all other cities. Wherever such statutory extraterritorial powers overlap with those of another city or village, the jurisdiction over the overlapping area shall be divided on a line all points of which are equidistant from each community so that not more than one (1) community exercises extraterritorial powers over any area.

AUTHORIZATION

The Village Board, acting under the power given it under Zoning Ordinances of the Village of Somerset do hereby: ☐ Approve the application ☐ Reject the application

Village President Signature

Date